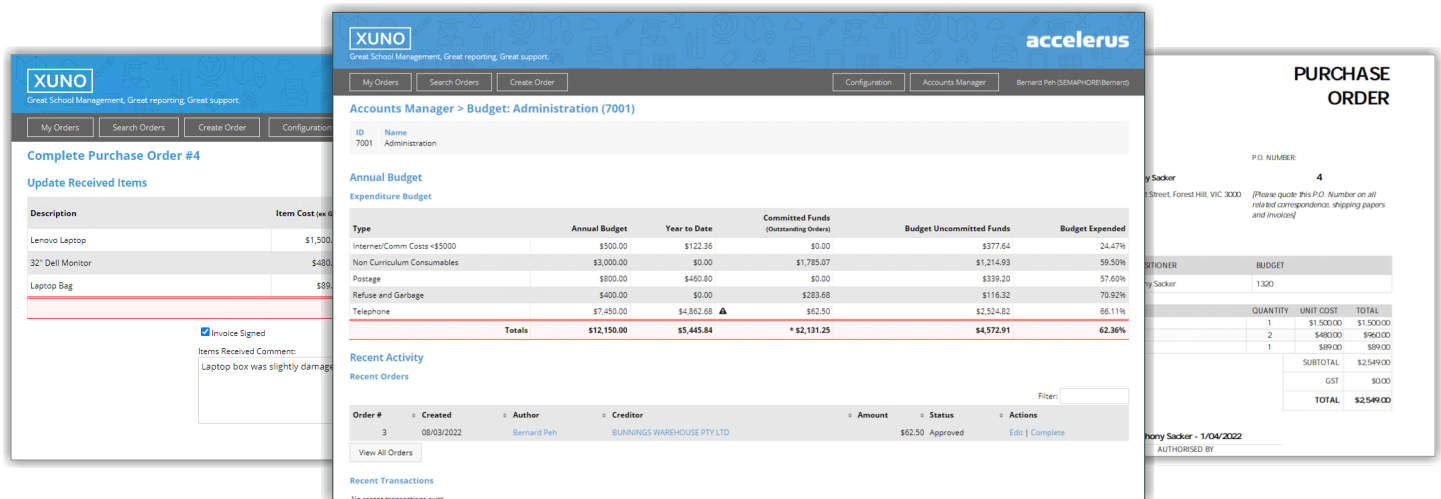


Simplify your school's purchase orders with a **minimum** of fuss!

With the Xuno Purchase Order system, you can **generate purchase orders**, **track expenditure** vs budgets, manage **associated documentation**, maintain supplier lists, multiple delivery addresses and more.



The image displays three overlapping screenshots of the Xuno system. The central screenshot shows the 'Accounts Manager > Budget: Administration (7001)' page, featuring an 'Expenditure Budget' table with columns for Type, Annual Budget, Year to Date, Committed Funds, Budget Uncommitted Funds, and Budget Expended. The table includes categories like 'Internet/Comm Costs', 'Non Curriculum Consumables', 'Postage', 'Refuse and Garbage', and 'Telephone'. To the right, a 'PURCHASE ORDER' document is visible, showing a P.O. NUMBER of 4 and a table with columns for QUANTITY, UNIT COST, and TOTAL. Other screenshots show the 'Complete Purchase Order #4' and 'Update Received Items' screens.

- **View** annual budgets **by area** and see what's left in your budget as a dollar value and a percentage.
- **Automatically link to CASES21** (Vic schools) to import budgets and supplier lists.
- Search for **previous or current purchase orders** and view the status of all purchase orders, including special instructions and internal notes.
- Create lists of **preferred creditors / suppliers** with **automatic supplier ABN lookup**.
- **Receive alerts** when purchases **exceed the budgeted amount** for that expenditure type.
- Add **physical quotes** (e.g. PDF) or **verbal quotes** from other suppliers to purchase orders.
- Select from **multiple delivery addresses**, e.g. multi-campus school.
- Flexible, **permissions-based approvals processes**.
- Easily **duplicate purchase orders** for re-use.
- **Customise** your purchase orders with your school's logo.
- Use **alongside your existing systems** or integrated with Xuno.

Contact us now for a demonstration on **1300 067 478**, or email **info@xuno.com.au**